



## **Amble Links First School** **2 Year Old Provision Admissions Policy**



**Date Written:** September 2020  
**By:** Paul Heeley/Louise Lightley  
**Responsible Governor:** Resources Committee  
**Adopted by Governors:** September 2020  
**Date for Review:** September 2022

The Governing Body of Amble Links First School is responsible for setting the Admissions Policy for the school's 'Little Pebbles' 2 Year Old Provision. The criteria reflect 2 Year Old Provision within the wider community and not just the school's catchment area. There is an expectation that any child attending 'Little Pebbles' should remain in that setting until transfer to a nursery class.

We have the equivalent of 12 part time places available in Little Pebbles. All sessions are morning sessions and run during term-time only.

### **Application to Little Pebbles**

**Free Early Education** – Parents should contact the Local Authority to see if they are eligible for Free Early Education by telephoning 01670 623592 or email [fis@northumberland.gov.uk](mailto:fis@northumberland.gov.uk). If eligible you will receive a letter from the Local Authority which must be produced, together with a copy of the child's birth certificate, when applying for a free place. Children can access a place the term after their second birthday.

**Paid Provision** – Places may be available for paying families in Little Pebbles. To access a paying place parents must register their details with the school. Places are offered as they become available. Children can access a place from the term after their second birthday.

Applications forms for Little Pebbles and Nursery can be obtained from the school website or school office.

Please note that parents should complete a separate application form for nursery even if their child has been attending Little Pebbles.

### **Admissions to Little Pebbles**

Priority is given to those children who are eligible for a free funded place who have submitted applications before the deadlines in the table below. If available, places may then be allocated to paying families.

The Little Pebbles Admission Process:

1. Parents should confirm their acceptance of a place after they have received an offer letter.
2. Parents will be invited to visit the provision and meet the staff, discuss their child's needs and ask any questions they may have.
3. The induction period into Little Pebbles will be led by the child and in agreement with the parent. Some children may settle very quickly and attend their full sessions immediately; some children may take a little longer to settle and may need more induction sessions which could include visits with their parent and shorter sessions.

### **Allocation of Places and Admission Criteria for Little Pebbles**

The following criteria are used to decide upon eligibility for a place, where the number of applications exceeds the admission limit:

1. Looked After Children.
  2. Children an Education and Health Care Plan (EHCP) naming Amble Links First School's 'Little Pebbles' as the appropriate provision to meet the child's needs.
  3. Pupils who have a sibling living at the same address and who will still be attending Amble Links First School at the time of entry.
  4. Pupils who reside within the catchment area of Amble Links First School or where firm evidence can be provided that they will do so by the proposed admission date.
  5. Chronological order of dates of birth with the oldest being admitted first.
  6. Applications from children who meet none of the criteria above.
- Parents should contact the school as soon as possible and complete an application form for Little Pebbles. The school will record the application.

- Subject to availability of places, children who reach the age of 2 before 31<sup>st</sup> August will be considered to start Little Pebbles at the start of the Autumn term and would attend for 3 terms before joining a nursery class. Children who reach the age of 2 before 31<sup>st</sup> December will be considered to start Little Pebbles at the start of the Spring term and would attend for 3 terms before joining a nursery class. Children who reach the age of 2 before 31<sup>st</sup> March will be considered to start Little Pebbles at the start of the Summer Term and would attend for 3 terms before joining a nursery class.

Based on the individual needs of each child and if spaces are available, children who have attended 'Little Pebbles' may, in agreement with parents, make the transition to the school nursery class during the term in which they turn 3 years old.

	<b>Last date for applications (prior to 2nd birthday)</b>	<b>School will notify parents by</b>	<b>Date Child will join Little Pebbles</b>
<b>Children who reach the age of two before 31<sup>st</sup> August</b>	31 <sup>st</sup> March	31 <sup>st</sup> May	Start of Autumn Term (September)
<b>Children who reach the age of two before 31<sup>st</sup> December</b>	31 <sup>st</sup> July	30 <sup>th</sup> September	Start of Spring Term (January)
<b>Children who reach the age of two before 31<sup>st</sup> March</b>	30 <sup>th</sup> November	31 <sup>st</sup> January	Start of Summer Term (April)

- Any places remaining unfilled can be allocated to late applicants who have missed the above deadlines.

**Securing a place at Little Pebbles does not necessarily secure a place or give greater entitlement to a place in the Nursery class. These places must be applied for following the school's Nursery Admissions Policy.**

**THIS POLICY IS AVAILABLE IN LARGE PRINT ON REQUEST**