

**Amble Links First School**  
**Special Educational Needs and Disabilities Policy**



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**By:** Debbie Smith  
**Responsible Governor:** Helen Cooper  
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At Amble Links First School:

- Provision for children with Special Educational Needs/Disabilities (SEND) is the responsibility of the whole school and we expect every member of staff accepts and embraces this responsibility.
- Class teachers are responsible for the teaching, learning and progress of all pupils in their class, including those with SEND and who are also supported by specialist staff.
- We recognise the need to work in partnership with parents and value the contribution parents make to their child's education.
- We recognise the individuality of each child and strive to help them to achieve their full potential. Every child is valued regardless of gender, race, culture or religious beliefs and whatever their abilities or needs.
- All children have the ability to learn and progress and we work to provide an environment where all children are valued, their potential nurtured and their strengths and achievements celebrated.

### **Compliance**

This policy complies with the statutory requirement laid out in the SEND Code of Practice 0-25 (July 2014) and has been written with reference to the following guidance and documents:

- Equality Act 2001: advice for schools DfE Feb 2013
- SEND Code of Practice 0-25 (July 2014)
- Schools SEND Information Report Regulations (2014)
- Statutory guidance on supporting pupils at school with medical conditions (April 2014)
- Safeguarding policies
- Accessibility Plan
- Teachers Standards 2012

### **The SEND Code of Practice (2014)**

The SEND Code of Practice (2014):

- Now covers 0-25 year olds and includes guidance relating to disabled children and young people as well as those with SEND
- Focuses on the participation of parents, children and young people (CYP) in decision making
- Focuses on high aspirations and improving outcomes for children
- Gives guidance on joint planning and commissioning, to ensure close co-operation between education, health and social care.

- Gives guidance on publishing Local Offer for support
- Gives guidance for education on a graduated approach to identifying and supporting CYP with single Special Educational Needs (SEND)
- SEND support - replacing School Action and School Action Plus
- For children with more complex needs a coordinated assessment process and the 0-25 Education, Health and Care Plan (EHCP) replace statements and Learning Difficulty Assessments (LDAs)
- There is a greater focus on support that enables those with SEND to succeed in their education and make a successful transition to adulthood
- Behaviour is no longer regarded as an area of need but a symptom of SEND.

## **Inclusion**

Our School promotes high standards and all pupils, regardless of their particular needs, are offered inclusive teaching, which enables them to make the best possible progress and develop as valued members of our school community.

We offer a range of provision to support children SEND. We have high expectations of all children and staff and we believe that it is the entitlement of all children to have the opportunity to achieve their full potential.

All children have access to a challenging curriculum, which is broad, balanced, relevant and differentiated. When additional specialist advice and support, beyond what is offered in school, is necessary, we contact the appropriate external agencies and work closely with them to promote the child's wellbeing and development.

## **Definition of 'SEND'**

The Special Education and Disability Code of Practice: 0-25 years (2014) states:

A child or young person has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for him or her.

A child of compulsory school age or a young person has a learning difficulty or disability if he or she has a significantly greater difficulty in learning than the majority of others of the same age, or has a disability which prevents or hinders him or her from making use of facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions.

The definition of disability in the Equality Act (2010) states children with '...a physical or mental impairment which has a long-term (more than 12 months) and substantial adverse effect on their ability to carry out normal day-to-day activities'. This includes children with sensory impairments as well as long term health conditions such as asthma, diabetes, epilepsy and cancer.

It also states that schools must make reasonable adjustments, including the provision of auxiliary aids and services, to ensure that disabled children and young people are not at a substantial disadvantage compared with their peers.

## **Defining Areas of Need**

There are four broad areas of need that are set out in the SEND Code of Practice – Communication and Interaction, Cognition and Language, Social, Emotional and Health difficulties and Sensory or Physical Needs. These broad areas of need provide an overview of more specific types of SEND. Most children and young people

with SEND do not fall into a specific category and can have needs that lie across all of these areas and their needs may change over time.

The following types of SEND are set out in the SEND Code of Practice:

### **Communication and Interaction**

**Speech, Language and Communication Needs (SLCN)** – a learner may have difficulty in communicating with others –such as what they want to say, understanding what is being said to them, or not understanding or using social rules of communication.

**Autistic Spectrum Disorder (ASD)** –including Asperger’s Syndrome and Autism –learners may have particular difficulties with social interaction. They may also experience difficulties with language, communication and imagination, which can impact on how they relate to others. The Autistic Spectrum is often described as compromising a triad of impairments:

1. Social interactions
2. Verbal and non-verbal communication
3. Repetitive behaviour

### **Cognition and Learning**

Support for these learning difficulties may be required when learners learn at a slower pace than their peers, even with appropriate differentiation.

**MLD** – Moderate learning difficulties

**SLD** - Severe learning difficulties

**PMLD** –profound and multiple learning difficulties - learners are more likely to have severe and complex learning difficulties as well as a physical disability and/or sensory impairment.

**SpLD** –specific learning difficulties –affecting one or more aspects of learning – this includes dyslexia, dyscalculia and dyspraxia.

### **Social, emotional and mental health difficulties**

Learners may experience a wide range of social and emotional difficulties. These may include:

1. Becoming withdrawn or isolated
  2. Disorders such as attention deficit disorder, attention deficit hyperactive disorder or attachment disorder
  3. Displays challenging, disruptive or disturbing behaviour reflecting underlying mental health difficulties
- such as:

- Anxiety
- Depression
- Self-harming
- Substance misuse
- Eating disorder
- Medically unexplained physical symptoms

### **Sensory or Physical needs**

Some learners require special educational provision because they have a disability which prevents or hinders them from making use of the educational facilities generally provided. Such difficulties can be age related and fluctuate over time.

**VI** – Vision impairment

**HI** – Hearing impairment

**MSI** –Multi-sensory impairment

**PD** – Physical disability –learners may require additional ongoing support and equipment to access the opportunities available to their peers.

## **Identification of SEND**

A key principle under the Code is that there should be no delay in making any necessary SEND provision in early years as delay at this stage can give rise to learning difficulty and subsequently to loss of self-esteem, frustration in learning and to behaviour difficulties.

The Code of Practice makes it clear that all class teachers are responsible and accountable for the progress and the development of all pupils in their class. It is the expectation that high quality teaching, differentiated for individual pupils, is the first step in responding to pupils who have or may have special needs.

The code is also clear that class teachers should identify pupils making less than expected progress given their age and individual circumstances. This can be characterised by progress which is (but not limited to):

- Significantly slower than that of their peers starting from the same baseline
- Failing to match or better the child's previous rate of progress
- Failing to close the attainment gap between the child and their peers
- Widening the attainment gap

If a child arrives at our school with identified SEND, the SENDCO, class teacher or Headteacher will liaise with the previous school, nursery or setting to ensure there is a smooth transition and continuity of provision.

If, during a child's time at our school, teachers have concerns about a pupil's progress or attainment, they will contact parents to discuss these concerns so they can share their views. There is a period of monitoring and review, including an analysis of the child's progress compared with peers, national data and expectations of progress. Following this, and in consultation with all relevant staff at school the child (if appropriate) and the child's parents, may be identified as having SEND and appropriate provision will be made. The specific process we follow is detailed in **Appendix 1**.

If parents have any concerns about their child they should contact their class teacher in the first instance. Alternatively, they may make an appointment to see the SENDCO or the Headteacher through the school office. Many children may be subject to this period of monitoring and review for a short time, receiving time-limited and targeted interventions until they have progressed sufficiently to work at age-related expectations.

## **Graduated Levels of SEND Support**

We adopt a graduated approach in supporting children with SEND. This approach has four stages of action:

**Assess** – in identifying a child as needing SEND support the teacher, SENDCO, the child (if appropriate) and parents carry out an analysis of the child's needs.

**Plan** – where it is decided to provide additional support all of those involved with the child agree on the outcomes and are aware of the support and teaching strategies that are required. This is recorded in a SEND support plan.

**Do** – the teacher is responsible for working with the child on a day to day basis and oversees the implementation of the interventions or support. They will work closely with the SENDCO and any teaching support staff/specialist staff who are involved.

**Review** – the effectiveness, impact on pupils' progress and quality of SEND support are reviewed termly. Teachers and SENDCO meet with parents to review these plans termly (more if necessary). Support is adapted where necessary and new targets are set.

Where a child is identified as having SEND we work in partnership with parents to establish the support the child needs. We ensure that their needs are met and additional support is given where required, either within school or in collaboration with specialist external agencies. Children with SEND are taught and managed sensitively with a view to promoting their inclusion in all school activities as far as this can be reasonably arranged as well as promoting independence.

### **Level 1**

#### **Quality First Teaching**

Children receive quality first teaching which includes differentiated class work, in class support and quality feedback. Characteristics of Quality First Teaching can be found here:

<http://www.northumberland.gov.uk/NorthumberlandCountyCouncil/media/Child-Families/SEND/FINAL-Key-features-of-QFT-June-2018-1.pdf>

### **Level 2**

#### **Targeted Intervention**

Where there are concerns about a child's progress, intervention will be implemented and recorded using a school intervention sheet. These are kept in accessible files in each classroom and are monitored regularly by the SENDCO. At the end of each half term, class teachers will transfer brief details of interventions undertaken to CPOMS (half term, name of intervention, staff member implementing the intervention, duration, frequency). To facilitate the right support for the child at the right time, the class teacher will discuss concerns with parents at the earliest opportunity; any child causing concern who may need further intervention/support will be added by the class teacher to the SEND triage list; the class teacher will detail their concerns along with interventions and strategies that have been put in place. A termly SEND triage meeting will be held during which the Headteacher, Deputy Headteacher, SENDCO and School Nurse will discuss each child on the triage list, alongside evidence gathered, in order to decide next steps so that the child's needs continue to be met. The child may be added to the SEND register or the Watch and Wait list, or additional strategies or interventions may be suggested. Children on the watch and wait list will be monitored by the SENDCO and School Nurse over a 12 week period after which next steps will be decided.

### **Level 3 (SEND Support)**

#### **SEND Support Plan**

Where a child moves to the SEND register, parents will be informed and a SEND support plan will be created, shared with parents and implemented; this includes small achievable targets which are reviewed jointly every term with the class teacher, SENDCO and parents. Progress towards both long term outcomes and age related expectations is tracked termly by the SENDCO. Where a child continues to make less than expected progress, despite interventions, specialist outside agencies will be called upon to support the child and work alongside teachers, support staff and parents.

### **Level 4 (SEND support)**

#### **High Needs**

For a number of children, whose needs are significant and complex and the SEND support required to meet their needs cannot be provided from the school's own resources a request will be made to the local authority to conduct an assessment of individual educational, health and care needs. This may result in an Education, Health Care Plan (EHCP) being provided. Parents can also request an EHCP Needs Assessment.

Our school information report provides further information about the agencies we work with – this is also available on the school website. The Northumberland Mainstream School Local Offer can be found at:

<https://www.northumberland.gov.uk/Children/Northumberland-Local-Offer-SEND-0-to-25-years.aspx>

Once a child's needs have been discussed with all of the people involved they are recorded and decisions made about the desired outcomes, including the expected progress and attainment for that child. The views and wishes

of the child and their parents are central to these discussions. Once a child is identified with SEND needs, a termly parental review meeting is held involving the SENDCO and class teacher where their SEND support plan is reviewed and new targets are set. A written review report is also provided by the SENDCO in the week following the meetings.

### **Education, Health and Care Plans (EHCP)**

An education, health and care (EHC) plan is for children and young people aged up to 25 who need more support than is available through special educational needs support.

EHC plans identify educational, health and social needs and set out the additional support to meet those needs.

At Amble Links First School we will meet our duty by ensuring we:

- Respond to the local authority within 6 weeks, if a request for information relating to a statutory assessment is made.
- Respond to the local authority within 15 days if we are named on an EHC plan.
- Admit any child whose needs school can meet where school is named on an EHC plan.
- Ensure that all those teaching or working with a child named in an EHC plan, are aware of the pupil's needs and that arrangements are in place to meet them.
- Request a re-assessment of an EHC plan at least 6 months following an initial assessment, if a pupil's needs significantly change.
- Cooperate to arrange an annual review meeting and ensure information has been gathered from all parties beforehand.

If the decision is taken not to issue an EHC plan, the school will consider and implement the recommendations of feedback from the local authority, regarding how the pupil's outcomes can be met through the school's existing provision.

### **Related policies**

This policy should be read in conjunction with other school policies particularly:

- Admissions Policy
- Behaviour for Learning Policy
- Health and Safety Policy
- Looked After Children Policy
- Complaints Policy

This policy will be reviewed annually.

**A COPY OF THIS POLICY IS AVAILABLE IN LARGE PRINT ON REQUEST**

### Amble Links First School

#### Identification of Children with Special Educational Needs and Disability (May 2022)

1. Ongoing assessment, observation and discussions about a pupil's progress and attainment highlight any not making good progress. Personal and social development (including behaviour) is also considered.

Good progress can mean progress which:

- Closes the attainment gap between the child and their peers
- Prevents the attainment gap growing wider
- Matches or betters the child's previous rate of progress
- Ensures access to the full curriculum
- Demonstrates an improvement in self-help, social or personal skills
- Demonstrates improvements in the child's behaviour

All pupils receive quality first teaching where learning opportunities are differentiated to meet the needs of all (Level 1 Support). Where this is not enough and children are not making good progress the class teacher may begin a focused intervention for a particular area of need.

2. These focused interventions (Level 2 support) are recorded on Intervention Plans (and termly on the CPOMS system) by class teachers and teaching assistants involved with the target group. The SENDCO will monitor the impact that these interventions are having on the child's progress and attainment and teachers will review these half termly.
3. If a teacher still has a concern about a child and they are not making good progress with Level 2 SEND support they should speak to the parents at the FIRST OPPORTUNITY. If a child's class teacher, in consultation with parents, concludes that a child may need further support to help their progress, the teacher should add the child to the current triage list. The Headteacher, Deputy Headteacher, SENDCO and School Nurse hold a termly triage meeting to consider any children causing concern alongside any information about the child already available to the school.
4. The triggers for seeking help from the SENDCO could be the teacher's or others' concern, underpinned by evidence about a child who, despite receiving differentiated learning opportunities:
  - makes little or no progress even when teaching approaches are targeted particularly in a child's identified area of weakness
  - shows signs of difficulty in developing literacy or mathematics skills which result in poor attainment in some curriculum areas
  - presents persistent emotional or behavioural difficulties which are not ameliorated by the behaviour management techniques usually employed in the school
  - has sensory or physical problems, and continues to make little or no progress despite the provision of specialist equipment
  - has communication and/or interaction difficulties, and continues to make little or no progress despite the provision of a differentiated curriculum
5. The triage team will then decide whether the child should be placed on the SEND Register, the Watch and Wait list or whether further strategies/interventions should be undertaken. Where the child is placed on the SEND register, the class teacher, in collaboration with the SENDCO will draw up a SEND support plan which will be shared with parents and reviewed termly with the class teacher, parents and SENDCO.
6. Using the information that has been gathered the SENDCO will decide whether a referral to an outside agency (enhanced Level 3 SEND support) may be needed (see Local Offer for a list of outside agencies). Parents will be involved in this and any evidence that they have from home used to support a referral.
7. The SENDCO should take the lead in the further assessment of the child's particular strengths and weaknesses; planning future support for the child in discussion with colleagues, parents and outside agencies (SEND Support Plan), monitoring and subsequently reviewing the actions taken alongside teachers and parents.
8. The child's class teacher should remain responsible for working with the child on a daily basis and for planning and delivering an individualised programme. Parents should always be consulted and kept informed of the action taken to help the child, and of the outcome of this action.